

SVFSC Board Meeting

September 14, 2025

6:30 pm

Executive Board in attendance: Melissa Snyder - President, Will Berger – Vice President, Brittany Myszka - Treasurer/Secretary

Board Members in attendance: Andy Schillinger, Alyssa Waskosky, Jessie Schuler

Attendance: Liz Romaine, Cortney Mann, Sam Berger, Katie Rauber, Nicole Skillings, Heather Awender

Attendance via Zoom: Amanda Crouse, Kayla Hammond, Bethany Rausch

Call to Order: @6:40 by Melissa Snyder

1. **Approve Agenda-**

Motion to approve Agenda made by Will, 2nd by Alyssa. Motion Passed.

1. **Secretary's Report- Approved virtually**

1. **Treasurer's Report:**

- a. Club Account- \$72,357.25
- b. Trust Account- \$16,319.76
- c. Gaming Account - \$315,175.41
- d. Money Market Savings- 46,094.86
- e. CD- \$155,000.00

Motion to approve the Treasurer's Report made by Jessie, 2nd by Andy. Motion Passed

1. **Committee Updates**

- a. Kick-off Committee – Heather
 - i. October 5th from 4-6 for the Kick-off Party.
 - ii. Heather has a list of tables and workers for Kick-off as follows:
 1. Skate Library Table in Club Room: Sam, Cortney, and Andy
 2. Hot Chocolate & Cookies: Jessie and Amie
 3. Financial Assistance: Rachelle
 4. Registration: Melissa and Ginger
 5. Crash Headbands: Brittany
 6. Welcome: Amanda and Lindsey
 7. Parent Meeting: Melissa
 8. Traffic: Alyssa & Katie
 9. Info Table: Shannon and Sara
 10. Prize giveaway: Sam the Bear (Will)
 - a. There will be a keychain giveaway. Prize bag (\$150 value) to be given away to any current skaters that are signed up by noon on October 5th.

Motion to give 1 hour punch card per skater for completed station card for Kick-off party made by Will, 2nd by Alyssa. Motion passed.

- a. SVFSC camp
 - i. Everything is sitting well.
 - ii. Marketing will start once Ginger has set everything up on the website.
- b. Volunteer Committee-
 - i. Bulletin Board Updated – Work with Ginger to update coaches’
 - ii. information to coincide with website
 - iii. Competition Gift Bags – in the past request was sent out prior to
 - iv. competition looking for individual to put together

1. Financial Assistance:

- a. Will be offered again.
- b. Erica has updated the application.

1. Skate Library

- a. Cortney Mann is the new committee chair
- b. Schedule day and times for skate fitting by appointment
 - i. Tuesday October 7th 7-8pm
 - ii. Thursday October 8th 5:30-7:30pm
 - iii. Sunday October 12th 4-5:45pm
 - iv. Amanda will coordinate with Ginger.
 - v. Send list of volunteers needed to Ginger
- c. Update on skate library – Ginger, Amanda and Erica
 - i. Skates have been numbered and checked in.
 - ii. Proposed \$10 fee to cover last skate sharpening for rented skates.
 - iii. Proposed optional \$15 charge for triangle skate bag with hard guards for skaters to keep.
 - iv. Need for additional skates/sizes to be ordered for the skate library
 - v. Ginger and Amanda have a list of skates to order, including wide options.
 - vi. Proposed purchase of 10 pairs of skates totaling \$1,443.00.

Motion to charge \$10 to cover final sharpening for rented skates made by Brittany, 2nd by Alyssa. Motion passed.

Motion to purchase 20 skate bags and hard guards to be available for optional purchase at \$15 made by Alyssa, 2nd by Andy. Motion passed.

Motion to purchase 10 pairs of skates totaling \$1,443.00 made by Andy, 2nd by Brittany. Motion passed

1. Old Business

- a. Spring Show Title
 - i. Google form will be sent out for vote
- b. Coaches Contracts
 - i. Intent to Coach Private Lessons
 - 1. 13 intent to coach private lesson contracts have been turned in
 - ii. Contracts have been sent out for review
- c. Furniture Update
 - i. Assembly and construction assistance is needed
- d. Headwaters Day Booth
 - i. 130 fliers given out, 350 snow cones & 100 lbs. of ice.

- ii. Event was successful. Similar attendance as prior years.
 - e. Early Ice Registration is up
 - i. Ice Dance Class- 2 signed up as of now
 - f. Board Members Pictures for Website
 - i. Anyone that did not have their picture taken by photographer will need to email a picture to Ginger.
 - g. Dressing Room Update
 - i. Todd's Home Services has come and looked at space with Ben. Waiting on a bid.
 - h. Logo Update
 - i. Melissa is looking into this
 - i. Back up Gaming Runner
 - i. Amanda has completed all necessary paperwork
 - ii. Contract has been offered
 - j. Dakota Series
 - i. Letter has been sent to Watertown Skating Club, there has been no response as of now.
 - k. LTS Competitions
 - i. Kayla and Cortney to make a list to be sent out with dates for parents.
 - ii. Coaches from club are available for listed competitions with pay (per diem etc.)
 - iii. Competitions not listed will need prior approval from board for coaches' reimbursement to be paid by the club
 - iv. Coaches are contracted privately, therefore may not be required by the club to attend competitions.
2. Updates
- a. Testing
 - i. Heather will investigate the cost for iPad, tripod, and other items necessary for the club to provide virtual testing.
 - ii. Proposal will be made during the October board meeting to be considered for purchase of equipment
 - b. Leap and Compete-
 - i. New Logo
 - 1. Heather will request a few options from the designer that are more gender neutral. Options to include ice skates or both male and female skaters represented in the logo. Will have a vote though google form once available.
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- a. Coaches
 - i. Coaches clinic has been scheduled for September 28th from 7-8pm.
 - ii. Heather and Kayla will make sure that everyone can log in to USFSA and that they can create or gain access to set up a SVFSC member account on Uplifter to receive emails.
 - iii. Intent to coach form has been sent out, approval during closed board meeting.
 - iv. Contracts have been sent out for review
 - 1. Approving contracts during closed board meeting
 - v. Compliance Checks
 - 1. coaches who plan to coach Fall Ice will have compliance checked by Skate Safe Coordinator prior to coaching.
 - vi. Requirement to Coach private lessons, must be willing to coach group lessons
 - 1. No exceptions
 - vii. Coaches billing sheet –
 - 1. CEU/Training hours
 - a. Proposal approved via email prior to board meeting
 - i. Coaches may bill for up to 60 hours per year for training.
 - ii. CEU Hours Log for payment
 - iii. May have to figure out best way for LTS to submit paperwork showing hours, Melissa and Heather will work on this.
 - viii. Concussion Headbands
 - 1. Have been ordered
1. **Committee members and duties**
- a. Update list for any changes

1. New Business

- a. Advanced Show Requirements – Kayla/Heather
 - i. Group requirements have been updated, skaters who qualified for groups last year will remain in the groups with the new updates, this may change in the future as requirements for groups may need to be increased as skaters continue to pass tests and advance.
- b. Update to By-Laws – Approved virtually
 - i. Executive Board
 - ii. Melissa Snyder, President
 - iii. Will Berger, Vice President: Needs a debit card request from Bell Bank.
 - iv. Brittany Myska, Secretary/Treasurer
 - v. Erica Olson, Past President: Be kept on for Debit Card only.

1. **NDSCS Parade1**

- a. 10 and under need adult with them
- b. October 4th @ 10 am.
- c. Registration has been turned in and confirmed
- d. 9:00am can line up and decorate, 9:30-9:45 skaters can be dropped off.
- e. Skaters must sign up online and have a waiver signed.

1. **Club Apparel for Fall Session**

- a. Grippers: Can have the store up and running by Kick Off.
- b. We can have the store open a few times a year.
- c. Committee: Cortney, Sam, Melissa and Heather. Amanda to consult.

1. **Sponsorship Letter**

- a. Funds from last year used to purchase skates for the skate library
- b. Ginger will send out letters.

Motion to send Sponsorship Letter again made by Will, 2nd by Alyssa. Motion passed.

1. **Registration**

- a. In person during Kick Off only
- b. Information tables for the first 2 weeks of LTS group to be manned by board

member or advanced parent- can assist with questions regarding online

registration as needed.

1. **Bold SignSubscription**

- a. Subscription is \$5/month

Motion to pay subscription to use Bold Sign to sign documents made by Jessie, 2nd by Brittany. Motion passed.

1. **Future meeting dates**
 - a. **Changes to days and/or time?**
 - i. **September 14 th**
 - ii. **October 12 th**
 - iii. **November 9 – St Cloud**
 - iv. **December 14**
 - v. **January 11**
 - vi. **February 15**
 - vii. **March 15**
 - viii. **April 12**
 - ix. **May 10 – Mother’s Day**
 - x. **June 14th**

1. **Closed Meeting**
 - a. Approve LTS coach contracts
 - b. Approve junior coach contracts
 - c. Approve Private Lesson Coaches
 - d. Open board positions

Motion to approve all contracts as presented made by Andy, 2nd by Will. Motion passed.

1. **Adjourn:** @8:42 by Melissa Snyder

Advanced Show Group Requirements for 2025-2026 Season

Advanced A

Test Level: Bronze Singles (Juvenile Freeskate) **OR** Silver Skating Skills (Novice MIF) passed

Minimum three hour of private ice time per week

3 Advanced events (testing and/or competition)

Advanced B

Test Level: Pre- Bronze Singles (Pre-Juv Freeskate) **OR** Bronze Skating Skills (Juvenile MIF)
passed

Minimum two hours of private ice time per week

2 Advanced events (testing and/or competition)

Advanced C

Test Level: Preliminary Singles (Preliminary freeskate) **OR** Preliminary SS (Preliminary MIF)
Passed

Minimum 1 and half hours of private ice time per week

2 Advanced Events (testing and/or competition)

Advanced D

Test Level: No test level requirements.

Minimum one hour of private ice time per week

1-2 advanced events (testing and/or competition)

******these are guidelines: advanced show groups are at the discretion of the**

coaches

******special consideration for Dance test level will be used**

******All requirements must be met by February 1 st 2026**

Soloists, features, spotlights, duets ect.

Will be determined based off number of skaters qualifying for each advanced group.